

Taylor Beebe
55 Example Address Lane
Orlando, Florida 32817

March 5, 2026

Recruiting Manager
WSP in the U.S.
1001 Bishop Street
Honolulu, Hawaii 96813

Dear Recruiting Manager,

I am writing to apply for the “Early Career Environmental Planner” position advertised on LinkedIn. Throughout my academic and professional career, I have engaged with various ecological and social communities. During this time, I have learned the sciences and policies that affect these communities. I have studied planning to learn how to apply this knowledge to create more sustainable communities. I believe that this position would further develop my professional experience through active engagement with sustainable development processes.

Currently, I am pursuing an Environmental Studies major, Urban and Regional Planning minor, and Geographic Information System (GIS) certificate. During these programs, I have collected, researched, and analyzed ecological and social data to learn how to improve environmental systems. Final deliverables were refined through digital software, like ArcGIS and ArcGIS Pro, to effectively communicate data to diverse audiences. During my time with the Palm Beach County Planning Division, I engaged in the legal management of environmental systems. Specifically, I learned how these systems are shaped by local, state, and federal regulations. Beyond this, I have volunteered extensively for multiple non-profit organizations to further engage with my local community and environment.

I value WSP’s commitment to creating more sustainable and equitable communities. WSP’s diverse range of projects demonstrate that sustainability and equitability can be created in all aspects of the environment. Through active research, stakeholder engagement, planning, and monitoring of the environment, WSP strives to improve the sustainability and equitability of diverse communities. In working with WSP, I believe that I could apply my education, experiences, and skills to improve the lives of many.

Again, I’d like to express my interest in your organization and this position. I welcome the opportunity to further discuss my qualifications for this position. Thank you for your time, and I look forward to hearing back from you.

Sincerely,

(Signature)

Taylor Beebe